TOWN OF AWENDAW

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Katharine Watkins | *Town Administrator*
Takeya White | *Clerk*

Town of Awendaw
South Carolina
SETTLED 1696

Chris Crolley | *Mayor*

Town Council
Paul Brown | Wendy Helms
Grace Gasper | Rodney Porcher
Kent Prause | John Timmons

Agenda for the Awendaw Town Council Monthly Meeting
The 9th of 12 meetings for the year 2026
September 3rd, 2026, 7:30 P.M.

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Civility Pledge**
6. **Approval of the August Agenda**
7. **Approval of the Previous Meeting Minutes –**
   a. **August 6th, 2026 – Public Hearing**
   b. **August 6th, 2026 – Regular Meeting**
   c. **August 20th, 2026 – Special Called Meeting**
8. **Approval of Previous Financial Statements**
9. **Charleston County -**
   a. **Charleston County Sheriff's Office**
   b. **Awendaw McClellanville Fire Department**
10. **Public Comments –**
    The public comment period will be limited to a total of 30 minutes. Each speaker will have up to three (3) minutes to speak. No individual may speak more than once until all others wishing to comment have had an opportunity.
11. **Report from Town Departments, Boards & Commissions**
    a. **Municipal Park Foundation Board –**
       i. **Consideration of McAdams Proposal for professional services related to the Municipal Park**
       ii. **Reminder of the 5K Fun Run/Walk on September 12 from 10 AM to 2 PM**
       iii. **Update on the security at the Municipal Park**
    b. **Planning – Mr. Dan O'Hara**

i. Staff Monthly Report
ii. Staff Overview Report

c. Housing

d. Water

12. Town Administrator Report –

a. Unfinished Business –
   i. Status of FY 2025 Audit Ending June 30, 2025
   ii. Update on the Cameras at Municipal Park
   iii. Update on the Facilities and Grounds Manager, Treasurer, and Water Department Manager Positions
   iv. Consideration for approval of the new proposed scope of work and costs for the ADA Ramp

b. New Business Items
   i. Policies and Procedures for the new Town Hall Operational Schedule
   ii. Consideration of new bank: Southern First
   iii. Consideration of the Charleston Regional Hazard Mitigation Plan Report

13. Council Report –

a. Councilwoman Helms – Update on the IMPACT Grant application

14. Mayor's Report -

a. Discussion and Consideration of an Amendment to Town Council Meeting Time and Order of Business to c*onsider changing the regular Town Council meeting start time to 6:00 p.m. and beginning meetings with Executive Session, when applicable*.

15. Unfinished Business –

a. **Ordinance 2026-04: An ordinance to amend Chapter 153, Zoning Code, Tree Preservation Requirements Division, Subsection 153.195 and 153.196, to restructure the review, mitigation, and site restoration process for the removal of protected trees. (NO ACTION TO BE TAKEN – IN SUB-COMMITTEE)**

b. **Ordinance 2026-07: An Ordinance of the Town of Awendaw, South Carolina, to Amend Title XV: Land Usage, Chapter 153: Zoning Code, Wetlands and Waterways Setbacks Division of the Code of the Town of Awendaw, South Carolina, by renaming the Division thereof to Wetlands Protection and repealing the Existing Section 153.225 thereto and adding a New Section 153.225, along with New Sections 153.226 through 153.238 thereto, Providing for the Protection of Tidal and Freshwater Wetlands, and all Effected Sections for Clarity; Section 153.009 Definitions to Include Proposed Definitions,**

Section 153.025 through 153.032 "Description of Zoning Districts" to reference the Wetlands Standards. (NO ACTION TO BE TAKEN – IN SUB-COMMITTEE)

c. **Ordinance 2026-23: An Ordinance to repeal an Existing Planned Development, Sea Sands Properties, LLC, and amend the Town of Awendaw's Official Zoning Map to change the Zoning Classification of parcel identified by TMS700-00-00-088, located on the South Side of Highway 17 Across from Steed Creek Road, from Planned Development (PD) to Residential (R). (NO ACTION TO BE TAKEN – PENDING DISCUSSIONS WITH OWNER)**

d. **Ordinance 2025-45: An ordinance for a text amendment to an existing Planned Development, Awendaw Storage, identified by TMS 661-00-00-029. Amendment to include clarifications to dimensional standards, buffer requirements, and development review procedures. (NO ACTION TO BE TAKEN – PENDING DISCUSSIONS WITH OWNER)**

e. **Ordinance 2026-25: An Ordinance to Repeal and Replace Chapter 153, Zoning Code, Section 153.007, Entitled Annexed Lands, to Establish Procedures for Assigning Initial Town Zoning Classifications to Annexed Lands in Accordance with the Town's Comprehensive Plan and Future Land Use Map. (NO ACTION TO BE TAKEN - PENDING PUBLIC HEARING)**

f. **Ordinance 2026-27: An Ordinance amending Chapter 51, Water, by creating a new Section, Drought Management Plan, beginning with Section 51.40, to establish a Drought Management Plan for the Town of Awendaw. (NO ACTION TO BE TAKEN – IN ADMINISTRATIVE COMMITTEE)**

16. Ordinances -

a. **Ordinances for Second Reading**

i. **Ordinance 2026-17: An ordinance to amend Chapter 153, Zoning Code, Subsection 153.027, R - Residential, to increase the minimum lot size in the Residential Zoning District**

i. **Addendum Staff Report**

ii. **Ordinance 2026-18: An ordinance to amend Chapter 153, Zoning Code, Subsection 153.026 AG - Agricultural General to increase minimum lot size in the Agricultural General Zoning District**

i. **Addendum Staff Report**

iii. **Ordinance 2026-19: An ordinance to amend the Subdivision Regulations division of Chapter 153, Zoning Code, of the Town of Awendaw Code of Ordinances; Subsection 153.305 Zoning District, pertaining to water supply and sewage disposal.**

iv. **Ordinance 2026-26: An Ordinance amending Chapter 154, Awendaw Municipal Park, Section 154.009, Municipal Park Foundation Board, to change the meeting day from the Second Tuesday to the Third Tuesday of the Month.**

v. **Ordinance 2026-28: An Ordinance to Amend Section 30.046, Entitled *Council Agenda,* of the Town of Awendaw Code of Ordinances. (Recommend Denial)**

vi. **Ordinance 2026-29: An Ordinance to Repeal and Replace Section 30.047, Entitled *Council Minutes*, of the Town of Awendaw Code of Ordinances. (Recommend Denial)**

b. **Ordinances for First Reading**

i. **Ordinance 2026-30: An Ordinance of the Town of Awendaw, South Carolina, to Amend Chapter 154, Awendaw Municipal Park, to Create a New Subsection, 154.010, Commercial Activity in the Municipal Park, and to Establish Procedures for Allowing Commercial Activity in the Municipal Park.**

ii. **Ordinance 2026-31: An Ordinance to Amend Sections 30.046 and 30.047 of the Town of Awendaw Code of Ordinances to Require Council Agendas and Minutes to Be Prepared and Submitted in Accordance with Policies Adopted by Town Council; and to Update the Requirements for Adding Items to a Posted Agenda.**

iii. **Ordinance 2026-32: An Ordinance to Amend Section 30.040 of the Town of Awendaw Code of Ordinances to change the hour at which Regular Meetings of Town Council are called to order; to conform the provision Governing a Regular Meeting Falling on a Legal Holiday; and to provide for the orderly conclusion and continuation of Regular Meetings.**

17. Other Business Items –

a. **Resolution 2026-06: A Resolution of the Town Council of the Town of Awendaw, South Carolina, Appointing a Town Treasurer**

b. **Resolution 2026-07: A Resolution of the Town of Awendaw, South Carolina, Establishing Standardized Agenda Submission and Preparation Procedures for Town Council Meetings.**

c. **Resolution 2026-08: A Resolution of the Town of Awendaw, South Carolina, Adopting a Uniform Meeting Minutes Policy for Town Council and Town Boards, Commissions, Committees, and Other Public Bodies.**

d. **Resolution 2026-09: A Resolution to Amend IMPACT Grant Resolution No. 2026-**

03 to Authorize the Town of Awendaw to Fund Project Costs Exceeding the Grant Award from the General Fund Building and Maintenance Line Item (10-4209).

18. Adjournment –

Notice of Meeting: In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, the following have been notified of the time, date, place, and agenda of this meeting. The agenda was posted on the bulletin board at Town Hall prior to the meeting.