



**Awendaw Town Council Monthly Meeting
October 2, 2025, 7:30 P.M.
Agenda-Minutes**

1. Open meeting: **Mayor Green started the meeting at 7:30 PM.**
2. Prayer and the Pledge of Allegiance: **Rev. Michael Alston, pastor of Mt. Nebo AME Church, delivered the prayer, and everyone recited the Pledge of Allegiance in unison.**
3. Civility Pledge: **Councilman Brown, read the Civility Pledge**
4. Roll Call: **All Present**
5. Approval of the October Agenda: **Councilwoman Helms moved to approve the October Agenda; Councilman McNeal seconded it; all voted in favor.**
6. Approval of the Previous Meeting Minutes
 - September 4, 2025: Regular Meeting: **Councilwoman Helms moved to approve the Regular Meeting; Councilman Ketchens seconded it; all voted in favor.**
7. Approval of the Previous Financial Statements
 - August 2025: **Councilwoman Helms moved to approve the Financial Statements; Councilman McNeal seconded it; all voted in favor (Except Councilman Prause, who abstained because he received it today)**
8. Charleston County and Special Events
 - Awendaw Fire Department: **The Chief was Absent, but he did let the Town Administrator know that MEOC and Fire Hydrants will be checked next month.**
 - **Councilman Prause gave a public apology to Chief Gadsden for the way he spoke to him at the last town meeting.**
 - Charleston County Sheriff's Office: **Lt. Turner gave an overview of recent activities in the area. Mayor Green thanked him.**
 - Municipal Park Foundation Board: **Ashley Blythe and Chris Ott gave an overview of the Gate Proposals, Park Plans, and language for the signs.**
9. Public Comments
 - Derrick Brown: **Mr. Brown addressed Councilman Prause. He thanked him for his apology to Chief Gadsden. He addressed his concerns about the 2023 Audit. He also addressed the issues with the county and the Awendaw/McClellanville Fire Department.**
 - Bob Markiseno: **Coastal Cyclist: Ride the Lowcountry, April 11, 2026, Councilwoman Helms moved to approve the request; Councilman Frazier seconded it; Councilman Prause moved to add previous additions; all voted in favor.**
10. Council Report: **None**

11. Mayor's Report: **Mayor Green thanked everyone for allowing her to attend all of these meetings.**

12. Administrator Report

- Update of Town Hall Projects: **HVAC and other repairs totaling \$5,500. Councilwoman Helms moved to approve the Update of Town Hall Projects; Councilman McNeal seconded it; all voted in favor.**
- Audubon Project: Building Resilient Communities Together – Community Engagement Update
- Christmas Parade: December 13, 2025, at 2:00 PM: **Include the Mayor, Floats, and working with other communities.**

13. Town Activities

- Approval of the FY 2023 Audit: **Councilwoman Helms moved to approve the FY 2023 Audit; Councilman McNeal seconded it; all voted in favor**

14. **Approval of Second Reading of Ordinance 2025-41: Annexation Ordinance using 100 Percent Petition Method of Tax Map Number 664-00-00-061 (6147 Caravelle Ct).** *Councilwoman Helms made a motion to accept the Approval of the Second Reading of Ordinance 2025-41: Annexation Ordinance using the 100 Percent Petition Method of Tax Map Number 664-00-00-061 (6147 Caravelle Ct), and it was seconded by Councilman Brown. All in favor except Councilman McNeal and Ketchens, who opposed.*

15. **Approval of First Reading of Ordinance 2025-43: An ordinance amending the adopted 2024 Comprehensive Plan to incorporate proposed language from the South Carolina Environmental Law Project.** *Councilman Prause made a motion to accept the Approval of First Reading of Ordinance 2025-43: An ordinance amending the adopted 2024 Comprehensive Plan to incorporate proposed language from the South Carolina Environmental Law Project, and Councilwoman Helms seconded it. All voted in favor.*

16. **Approval of First Reading of Ordinance 2025-44: An ordinance amending the Business License Ordinance of the Town of Awendaw to update the Class Schedule as required by Act 176 of 2020.** *Councilwoman Helms made a motion to accept the Approval of First Reading of Ordinance 2025-44: An ordinance amending the Business License Ordinance of the Town of Awendaw to update the Class Schedule as required by Act 176 of 2020. and it was seconded by Councilman McNeal. All voted in favor.*

17. **Executive Session – in accordance with SC Code Section 30-4-70(a)(2) to receive legal advice protected by the attorney-client privilege concerning potential claims with the cleaning service, waiver of water fees, and Town audit findings and discussion of negotiations with Charleston County concerning the proposed CDBG contractual arrangement. Upon returning to open session, the Council may take action upon matters discussed in Executive Session.**

Councilwoman Helms made a motion to go into Executive Session at 8:57 PM – in accordance with SC Code Section 30-4-70(a)(2) to receive legal advice protected by the attorney-client privilege concerning potential claims with the cleaning service, waiver of water fees, and ~~Town audit findings~~ and discussion of negotiations with Charleston County concerning the proposed CDBG contractual arrangement. Upon returning to open session, the Council may take action upon matters discussed in Executive Session, and it was seconded by Councilman Brown. All voted in favor.

Councilman Prause made a motion to come out of the Executive Session at 9:09 PM, which was seconded by Councilwoman Helms. No votes taken.

- Councilwoman Helms moved to authorize the Town Administrator to resolve the claims of the cleaning company; Councilman McNeal seconded, all voted in favor.

- Councilwoman Helms moved to authorize the Mayor for reimbursement of completed CDBG funds; Councilman McNeal seconded, and all voted in favor.

18. Adjournment: Councilman Prause made a motion for adjournment, and Councilman McNeal seconded it. All voted in favor. The Meeting was adjourned at 9:15 P.M.