TOWN OF AWENDAW

6971 Doar Road | P.O. Box 520 | Awendaw, SC 29429

843.928.3100 | www.townofawendawsc.org

Rebecca Vance | Interim *Town Administrator*

Takeya White | *Clerk*

Town of Awendaw
South Carolina
SETTLED 1696

Chris Crolley | *Mayor*

Town Council

Paul Brown | Wendy Helms

Grace Gasper | Rodney Porcher

Kent Prause | John Timmons

Agenda for the Awendaw Town Council Monthly Meeting
The 11th of 12 meetings for the year 2026
November 5th, 2026, 6:00 P.M.

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Civility Pledge**
6. **Approval of the November Agenda**
7. **Executive Session for receipt of legal advice regarding pending action related to:**
   a. **Sea Sands, LLC (TMS:700-00-00-088) Planned Development pursuant to S.C. Code Section 30-4-70(a)(2).**
   b. **Seewee Landing (TMS:680-00-00-031) Planned Development pursuant to S.C. Code Section 30-4-70(a)(2).**

   Upon returning to open session, the Council may take action on matters discussed in Executive Session.
8. **Approval of the Previous Meeting Minutes –**
   a. **October 1st, 2026 – Regular Meeting**
9. **Approval of Previous Financial Statements**
   a. **Financial Report July, August & September – General Fund**
   b. **Financial Report July, August & September – Water Fund**
10. **Presentation of the FY 2025 Audit, year ending June 30, 2025 – The Brittingham Group**
    a. **Approval of the FY 2025 Audit.**
11. **Charleston County -**

a. **Charleston County Sheriff's Office**
b. **Awendaw McClellanville Fire Department**

12. **Presentations**

    a. **Cynthia Moody, Veteran Outreach Program Specialist - The Charleston Vet Center**

13. **Public Comments –**
    The public comment period will be limited to a total of 30 minutes. Each speaker will have up to three (3) minutes to speak. No individual may speak more than once until all others wishing to comment have had an opportunity.

14. **Report from Town Departments, Boards & Commissions**

    a. **Municipal Park Foundation Board**
        i. **Ordinance 2026-36 Amending Chapter 154, Awendaw Municipal Park, Section154.005, regulations, Subsection A, park hours to allow nighttime access to the Awendaw Municipal Park**
        ii. **Update on McAdams Progress**
        iii. **Update on Doar Road Sign**

    b. **Planning – Mr. Dan O'Hara, Planning Manager**
        i. **Staff Monthly Report**
        ii. **Stormwater Memo**

    c. **Water – Mr. Ron Bycroft, Water Consultant**

        i. **SCRWA Transfer Switch Grants - Accepting Applications (*Action Item)***
        ii. **Consideration of the Romaine Bay and Preserve at Seewee Sound Utility Easement (*Action Item)***
        iii. **Consideration and Discussion of the proposal from HACH Enterprises for yearly maintenance on the new chlorine analyzer (*Action Item)***

15. **Interim Town Administrator Report**

16. **Council Report**

    a. **Councilwoman Wendy Helms - Discussion and Consideration of Potential Grant Opportunities and Updates on Current Grant Applications**

17. **Mayor's Report**

    a. **Consideration of a Motion to Reconsider Council Action Taken on April 3, 2025 Regarding the Approval of an easement by the Town of Awendaw for the Fire Training Facility for the Town of Mt. Pleasant**

    b. **Discussion of termination of services with H&M Northcutt and transition to an agreement with Low Country Water Services for water utility services.**

c. **Update and discussion on recruitment and interviews for the Town Administrator position.**

d. **Discussion and Consideration of pesticide and herbicide use within the Town of Awendaw jurisdiction.**

e. **Reconsideration and Discussion of Resolution 2026-07 Establishing Standardized Agenda Submission and Preparation Procedures for Town Council Meetings, Resolution 2026-08 Adopting a uniform meeting minutes policy for Town Council and Town Boards, Commissions, Committees, and other public bodies, and Ordinance 2026-02 An ordinance to amend Chapter 30, General Provisions, Subsection 30.049 (B)(2), Citizen Presentations/Comments; to amend provisions for Public Comment.**

18. Unfinished Business –

a. **Ordinance 2026-04: An ordinance to amend Chapter 153, Zoning Code, Tree Preservation Requirements Division, Subsection 153.195 and 153.196, to restructure the review, mitigation, and site restoration process for the removal of protected trees. (NO ACTION TO BE TAKEN – IN SUB-COMMITTEE)**

b. **Ordinance 2026-23: An Ordinance to repeal an Existing Planned Development, Sea Sands Properties, LLC, and amend the Town of Awendaw's Official Zoning Map to change the Zoning Classification of parcel identified by TMS700-00-00-088, located on the South Side of Highway 17 Across from Steed Creek Road, from Planned Development (PD) to Residential (R). (NO ACTION TO BE TAKEN – PENDING DISCUSSIONS WITH OWNER)**

c. **Ordinance 2026-27: An Ordinance amending Chapter 51, Water, by creating a new Section, Drought Management Plan, beginning with Section 51.40, to establish a Drought Management Plan for the Town of Awendaw. (NO ACTION TO BE TAKEN – IN ADMINISTRATIVE COMMITTEE)**

d. **Ordinance 2026-30: An Ordinance of the Town of Awendaw, South Carolina, to Amend Chapter 154, Awendaw Municipal Park, to Create a New Subsection, 154.010, Commercial Activity in the Municipal Park, and to Establish Procedures for Allowing Commercial Activity in the Municipal Park. (NO ACTION TO BE TAKEN – PENDING LEGAL REVIEW)**

e. **Ordinance 2026-35: An ordinance of the Town of Awendaw, South Carolina, to amend Title XV: Land Usage, Chapter 153: Zoning Code, by repealing existing Sections 153.225 through 153.239 and replacing them as amended, of protect tidal and freshwater wetlands. (NO ACTION TO BE TAKEND - PENDING PLANNING COMMISSION RECOMMENDATION)**

19. Ordinances -

a. **Ordinances for First Reading**
    i. **Ordinance 2026-36: an ordinance amending Chapter 154, Awendaw Municipal Park, Section 154.005, Regulations, Subsection A, Park Hours, to allow nighttime public access to the Awendaw Municipal Park.**
    ii. **Ordinance 2026-37: Regulations for the Engineering Checklist & Water Department list for new developments (in draft form, recommended by Water Department for policy)**

    iii. **Ordinance 2026-38 – 6471 Come About Way**

    iv. **Ordinance 2026-39 – 945 Broomstraw Hill Rd**

    v. **Ordinance 2026-40 – 6454 Come About Way**

    vi. **Ordinance 2026-41 – 6463 Come About Way**

20. Other Business Items –

a. **Consideration of Romain Retreat Homeowners Association request to use Awendaw Town Hall for Annual HOA Meeting (*Action Item)***
b. **Consideration for Weston & Sampson to draft a letter of intent for the Climate Smart Communities Initiative grant – November 20th Deadline**

21. Adjournment –

Notice of Meeting: In accordance with the SC Code of Laws, 1976, Section 30-4-80(d), as amended, the following have been notified of the time, date, place, and agenda of this meeting. The agenda was posted on the bulletin board at Town Hall prior to the meeting.