

TOWN OF AWENDAW

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Katharine Watkins | *Town Administrator*

Donna F. Steed | *Clerk/Treasurer*



Miriam C. Green | Mayor

Town Council

Paul Brown | Frank Frazier

Darrell Ketchens | Wendy Helms

Bryan McNeal, Jr. | Kent Prause

Town of Awendaw Planning Commission Meeting Agenda

Monday, June 16th, 2025

6:00 PM

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/83029292855?pwd=Jr1FDGlpQAKDgA4Di7Cm01zbL5LsjU.1>

Meeting ID: 830 2929 2855

Passcode: 653847

A. Prayer, Pledge of Allegiance & Civility Pledge

At 6:00 pm, Chairman John Osguthorpe, called Planning Commission Meeting to order. Dr. Osguthorpe then asked Town Administrator, Katharine Watkins, to confirm information with a parliamentarian around the requirement to state the Civility Pledge, and prayer. Town Administrator let Chairman Osguthorpe know that he would look into that for them. Since the current agenda called for a prayer, Pledge of Allegiance and the Civility Pledge, he moved forward with all 3.

Chairman Osguthorpe recited the Serenity Prayer and led the Pledge of Allegiance and the Civility Pledge. He then moved on to agenda item B.

B. Call to Order and Roll Call

All Commission members were present, along with Town Administrator Katharine Watkins and Town Planning Clerk, Takeya White.

After roll call, Chairman Osguthorpe asked Commissioner Reigart if he wanted to comment on scrivener's errors noted by the Town Planning Clerk. Commissioner Reigart didn't get a chance to see the mentioned correspondence. The request was to change the "next meeting date" on the current agenda from "June 21st" to July 21st, as it was noted by the Planning Clerk as a scrivener's error.

C. Approve Minutes of May 19th, 2025, Planning Commission Meeting

Motion: Motion to open agenda item C up for discussion.

Posed by: Mr. James Gardner

Second: Dr. John Osguthorpe

Vote: Unanimous

During discussion, Commissioner Reigart stated that his vote was noted as an "AYE" vote, but he abstained. After a brief discussion, it was requested that the vote for Commissioner Reigart, pertaining to Seewee Landing, under Section H, "Old Business," item "b." be changed to an abstention. Mrs. White agreed to make those changes.

[After review of the audio for the May 2025 Planning Commission Meeting, the "Aye" vote for Commissioner Reigart stands (You Tube Video – Time Stamp: 1:25:07)]

After more discussion, Chairman Osguthorpe entertained a motion to approve the minutes.

Motion: Motion to approve the May 19th 2025 meeting minutes.

Posed by: Dr. John Osguthorpe

Second: Mr. James Gardner

Vote: Unanimous

D. Closing Remarks

Chairman Osguthorpe stated that if there are no other applications to discuss at the next meeting, the Planning Commission subcommittees will be ready to discuss their topics, and then he asked for a motion to adjourn.

E. Adjournment

Motion: Motion to adjourn.

Posed by: Mr. James Gardner

Second by: Mr. Jay Reigart

Vote: Unanimous

Meeting ended at 6:38 pm.

IN ACCORDANCE WITH THE FREEDOM OF INFORMATION ACT, THE PRINT MEDIA WERE DULY NOTIFIED, ALONG WITH A HARD COPY POSTED AT CITY HALL. ● SHOULD YOU HAVE QUESTIONS OR COMMENTS, PLEASE CONTACT PLANNING AT (843) 931-8125.

Respectfully submitted on Wednesday, August 20th, 2025, by Takeya White

Note: These meeting minutes are not verbatim. To watch the full meeting video, please visit the town's YouTube channel: <https://www.youtube.com/@TownOfAwendaw>