TOWN OF AWENDAW

6971 Doar Road | P.O. Box 520 | Awendaw, SC 29429

843.928.3100 | townofawendawsc.org

Katharine Watkins | *Town Administrator*

Takeya White | *Town Clerk*

Town of Awendaw South Carolina SETTLED 1696

Chris Crolley | *Mayor*

Town Council

Paul Brown | Grace Gasper

Wendy Helms | Rodney Porcher

Kent Prause | John T. Timmons

Municipal Park Foundation Board Regular Meeting
Agenda
Tuesday, September 15, 2026
6:00 PM

1. Call to order
2. Invocation
3. Civility Pledge and Pledge of Allegiance
4. Approval of the September agenda
5. Approval of the previous meeting minutes
    a. August 11
6. Public Comments
7. Budget Report
8. Unfinished business
    - **A.** Update on Special Event Application to be reviewed by the Town Attorney
    - **B.** Update on request for staff to provide information on Coastal Burglar cameras at the park
    - **C.** Update on fencing project at entrances: Event, North, and Greenbelt due to security concerns. Gate code was changed at South Entrance on the right gate; consideration of a new code or having it removed.
    - **D.** Consideration of sign quotes at entrances (North South Event and Greenbelt)
    - **E.** Update on Fun Run, town staff to provide profit and loss and budget information
    - **F.** Consideration and recommendation of the maintenance scope of mowing schedule; discussion and recommendation of bushhogging at back of park and around lake
    - **G.** Update on McAdams Proposal, Town Council approval of funds at the September 3rd Town Council meeting
    - **H.** Consideration and recommendation of the dark sky initiative, nighttime use of the park
    - **I.** Update on the approval of the request from the Citadel Chemistry Department regarding Mushroom Sampling
9. New Business Items
    - **A.** Update on status of Facilities and Grounds Manager
    - **B.** Consideration and recommendation of closeout of grant that expires September 2026; town staff to provide remainder of money left to spend
    - **C.** Consideration and recommendation of trash receptacles at parking area near porta potty
    - **D.** Update on damage to parking lot and South Entrance. Consideration and recommendation for regular parking lot maintenance from Rapid Road Restore.
10. Chair Report
11. Board Member Comments
12. Adjournment

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6971 Doar Road
PO Box 520
Awendaw SC 29429
843-928-3100
parkboard@townofawendawsc.org

Special Event Application Guidelines and Instructions

A Special Event Permit is required for any organized activity or event involving the use of, or having an impact on public property, public facilities, parks, sidewalks, or public roadways in a manner that varies from ordinary public use or may require Town, County or other governmental agency review. The Town will review applications using content-neutral time, place, and manner standards to promote public safety, protect Town property, maintain emergency access, reduce traffic impacts, and assist event organizers in planning safe and successful events.

Event permit fees, cleaning deposits, staffing charges, and service charges shall be charged in accordance with the fee schedule adopted by Town Council under Awendaw Code of Ordinances § 154.008. Civic, governmental, and nonprofit organizations, with proof of status, may request a fee waiver or reduction. The Board may grant a waiver or reduction only when authorized by, and consistent with, objective written criteria adopted by Town Council; requests outside that authority must be referred to Town Council. Fee decisions shall not be based on the message, viewpoint, or content of the event. Cleaning deposits are refundable after a satisfactory post-event inspection, less documented cleanup, repair, or Town service costs authorized by the adopted fee schedule.

APPLICATION SUBMISSION AND REVIEW PROCESS

1. **Submission and Deadline.** A complete application and all required attachments must be submitted either via email to parkboard@townofawendawsc.org or hand delivered at Town Hall, 6971 Doar Road, Awendaw, SC 29429 during business hours, at least ninety (90) calendar days before the event. Town staff will acknowledge receipt and identify missing items. An application is not complete until all required information and attachments have been received.
2. **Town Staff Technical Review.** After determining that an application is complete, Town staff will review property availability, scheduling conflicts, fees and deposits, insurance, site conditions, traffic, emergency access, fire and life safety, sanitation, alcohol, vendors, sound, security, and required outside agency approvals. Town staff may request additional information and will prepare a written technical report for the Board. Staff review is technical and advisory and does not constitute event approval.
3. **Board Review and Decision.** The Town of Awendaw Municipal Park Foundation Board (the "Board") will consider the complete application, staff report and recommendation, and required technical or agency input at a properly noticed public meeting. Applying the objective criteria in these Guidelines and the application, the Board may approve, approve with conditions, offer an alternative permit, or deny the application. The Board's written decision will state the reasons for a denial or disputed condition and, when feasible, identify reasonable alternatives.

4. **Late Applications.** The Board may vote to accept and consider an application submitted fewer than ninety (90) calendar days before the event. Before the vote, Town staff will advise whether sufficient time remains for complete technical, public safety, and agency review. Acceptance of a late application does not waive any requirement or guarantee approval, and the Board may decline review when adequate review cannot be completed.
5. **Technical and Agency Approvals.** Reviews or approvals required from SCDOT, SCDA, SCDOR, the Fire Marshal, law enforcement, SLED, or another agency remain independent conditions of any permit. Staff and agency comments inform, but do not replace, the Board's permit decision, and the Board may not waive an approval required by another governmental authority.
6. **Matters Reserved to Town Council.** Board approval does not replace any separate Council action required by law or Town ordinance. Town Council approval remains required for matter expressly reserved to Council by the Town's Code of Ordinances, the adopted fee schedule, or other Town action.
7. **Appeal to Town Council.** An applicant may appeal a Board denial or disputed condition by filing a written appeal with Town staff within five (5) business days after receipt of the Board's written decision. The appeal must identify the challenged finding or condition. Town staff will transmit the application, staff report, Board decision, meeting record, and appeal to Town Council. At a properly noticed public meeting, Town Council may affirm, reverse, modify, or remand the Board's decision and will issue a written decision. Council's decision is the Town's final administrative decision. Filing an appeal does not authorize the event, and expedited review should be provided when practicable.

TECHNICAL AND OPERATIONAL REQUIREMENTS

1. Proof of insurance must be submitted at least fourteen (14) days before the event. Town staff may require earlier submission for large events, road closures, alcohol, fireworks or pyrotechnics, vendors, or other higher-risk activities.
2. If any public street, sidewalk, or right-of-way will be closed, restricted, or used as an event route, the applicant must submit a route map, traffic control and detour plan, emergency access plan, and law-enforcement coordination plan. If an affected road is maintained by SCDOT, written SCDOT approval and any required SCDOT encroachment or road closure authorization must be obtained before the Board's approval becomes effective and a permit is issued.
3. Portable restroom and handwashing arrangements are required to be made for events for more than 25 attendees, unless the applicant demonstrates that adequate permanent public restrooms will be available. When portable restrooms are provided, ADA accessible units and accessible routes to those units must be included in the site plan.
4. Food that is cooked, prepared, distributed, sampled, or sold at the event must comply with South Carolina Department of Agriculture (SCDA) Retail Food Safety requirements, Regulation 61-25, and any SCDA Event Authorization, temporary food service establishment, community festival, mobile food, or permit exemption requirements. Applicants must provide a food vendor list and copies of applicable SCDA permits, authorizations, or written permit exemptions before the event.
5. The applicant is responsible for cleaning, restoring, and removing all equipment, trash, signage, and temporary structures from the site by the deadline stated in the permit. The Town may

retain deposits or bill the applicant for documented cleanup, repairs, or Town services caused by failure to restore the site.

6. The Town of Awendaw, Charleston County, law enforcement, Fire Marshal, SCDOT, SCDA, SCDOR, SLED, and other agencies with jurisdiction may inspect or visit any event to ensure compliance and may require immediate correction of unsafe or noncompliant conditions.

The applicant must provide commercial general liability insurance with limits of at least $1,000,000 per occurrence and $2,000,000 general aggregate, written on an occurrence basis and without exclusions that materially impair coverage for event operations. The Town of Awendaw must be named as an additional insured on all applicable liability coverages. After Town staff completes a documented risk review, the Board may approve a different limit or written waiver for a low-risk event only as authorized by adopted Town policy and after consultation with the Town's insurer or risk-management provider, as appropriate. Events involving alcohol must provide liquor liability coverage of at least $1,000,000 per claim/aggregate. Automobile liability, workers' compensation, umbrella or excess coverage, or higher limits may be required based on event risks.

The applicant must promptly notify Town staff and the Board of any proposed material change after submission, including changes to the time, date, location, route, attendance, site layout, vendors, alcohol, sound, security, or traffic plan. Material changes require written Board approval before implementation and may require additional staff or agency review. Town staff, law enforcement, or another official with jurisdiction may immediately suspend or stop an event when reasonably necessary to address an unsafe condition, a material deviation from approved plans, a missing required approval or insurance, nonpayment, or a violation of law, ordinance, or permit condition. The Board may revoke or modify the permit based on the same objective grounds, subject to the Council appeal process.

Town of Awendaw
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MUNICIPAL PROPERTY SPECIAL EVENT APPLICATION

PLEASE PRINT OR TYPE INFORMATION CLEARLY AND ACCURATELY.

Completed applications and all required attachments must be submitted to the Town either via email at parkboard@townofawendawsc.org or hand delivery at Town Hall, 6971 Doar Road, Awendaw, SC 29429 during business hours, at least ninety (90) calendar days before the event.

An incomplete application will not be accepted for processing. Submission does not guarantee approval.

Before completing this form, please review the Special Event Application Guidelines. Please write **N/A** for items that do not apply. A complete application must include all required attachments, fees, deposits, site plans, route maps, certificates of insurance, vendor lists, and applicable agency approvals. Public advertising or promotion should not state or imply approval until a permit has been issued.

REVIEW AND APPROVAL PROCESS

1. **Technical Review.** Town staff will conduct the technical review to determine completeness and may request additional information, when needed. Once a complete application is submitted, Town staff shall send the application the Town of Awendaw Municipal Park Foundation Board (the "Board") for review and approval. Staff review is technical only and does not constitute event approval.
2. **Board Review and Decision.** At a properly noticed public meeting, the Board will consider the complete application, staff review, and required technical or agency input. Applying the objective criteria below, the Board may approve, approve with conditions, offer an alternative permit, or deny the application, as indicated below.
3. **Late Applications.** The Board may vote to accept and consider an application submitted fewer than ninety (90) calendar days before the event. The Board shall consider whether sufficient time remains for complete technical, public safety, and agency review. Acceptance does not waive any requirement or guarantee approval.
4. **Independent and Reserved Approvals.** Required approvals from SCDOT, SCDA, SCDOR, the Fire Marshal, law enforcement, SLED, or another agency remain independent permit conditions. Board approval does not replace separate Town Council approval required for

fireworks or pyrotechnics, limited special uses occurring more than four times in a calendar year, or another matter reserved to Council by law or Town ordinance.

5. **Appeal to Town Council.** An applicant may appeal a Board denial or disputed condition by filing a written appeal with the Town within five (5) business days after receiving the Board's written decision. At a properly noticed public meeting, Town Council may affirm, reverse, modify, or remand the Board's decision. Council's written decision is the Town's final administrative decision. Filing an appeal does not authorize the event.

Today's Date: _____ Fees Paid: _____

Refundable Cleaning Deposit: _____

Applicant Information

Sponsoring Entity/Organization: _____

Public or Private Event: _____

Contact Person: _____

Address: _____

Phone Number: _____ Cell: _____

E-mail address or website: _____

Event Details

Event Name: _____

Event Dates: _____

The event will begin at: _____ The event will end at: _____
(Time) (Time)

Estimated number of people attending event: _____

Charge of Admission: _____

Location of event: _____

Attach a legible site plan/map of the entire event venue and affected surrounding area. The site plan must include, as applicable, property boundaries; entrances/exits; emergency lanes; ADA-accessible routes, parking, viewing areas, and restrooms; tents/canopies; stages; fencing; signs/banners; sound equipment; toilets/sinks/handwashing stations; food and retail vendors; alcohol service area and controlled perimeter; first aid/EMS station; trash/recycling; barricades; generators; propane/open-flame/cooking areas; fire extinguishers; security posts; parking; road closures; detours; and any SCDOT roads or rights-of-way.

Setup/Dismantle Date & Time

Setup Date: _____ Start Time: _____ End Time: _____
Event Date(s): _____ Start Time: _____ End Time: _____
Dismantle Date: _____ Start Time: _____ End Time: _____

Event Setup: Check the Appropriate Box

Do you request a street closure during the event? ☐ Yes ☐ No
If yes, which street? _____

Start Time: _____ Finish Time: _____

Will tents be used for the event? ☐ Yes ☐ No Identify the location on the site plan.

Will stages, inflatables, or fencing be used? ☐ Yes ☐ No Identify the location on the site plan.

Will signs or banners be erected? ☐ Yes ☐ No If yes, how many? _____

Will generators be used? ☐ Yes ☐ No List the number and size and identify each location on the site plan.

Will there be amplified sound, music, announcements, DJs, bands, speakers, or sound equipment?
☐ Yes ☐ No
If yes, Start time: _____ Finish Time: _____

If yes, describe sound source, location, start time, finish time, and the responsible on-site sound contact.

Note: Please be aware that loud and unreasonable noise (including music) is a violation of Town Ordinance. If a law enforcement officer or town official determines that a noise from your event is offensive to others, you may be required to lower or discontinue the noise – even if you have a Special Event Permit. Operation of amplifying equipment is restricted to the hours of 10 am – 10 pm. Sound restrictions will be applied in a content-neutral manner.

Have arrangements been made for portable restrooms? ☐ Yes ☐ No Identify the location(s) on the site plan. Company name and contact information: _____

Number of standard units: _____ Number of ADA-accessible units: ____ Handwashing stations: ____ Delivery/setup date and time: _____ Pickup/removal date and time: _____. If portable restrooms will not be provided, explain the permanent restroom facilities that will be available to attendees and how ADA access will be maintained.

Have arrangements been made for cleanup and trash disposal? ☐ Yes ☐ No If yes, provide details: _____

Name and Phone number of person responsible for cleanup: _____

Describe number and location of trash/recycling containers; pickup schedule; grease/cooking oil disposal; post-event cleanup timeline; and the person responsible for final inspection with the Town. Applicant remains responsible for cleanup even if a contractor is used.

Will food items be cooked, prepared, distributed, or sold at the event? ☐ Yes ☐ No

If yes, review the South Carolina Department of Agriculture (SCDA) Retail Food Safety requirements and Regulation 61-25. Attach a complete food vendor list and copies of applicable SCDA permits, authorizations, or written permit exemptions before the event. Food vendors and the event coordinator must comply with applicable SCDA and Fire Marshal requirements. Cooking areas must be shown on the site plan. If propane, charcoal, or other cooking operations will be used, provide at least one approved and certified fire extinguisher for every two cooking stations, maintain at least three feet of clearance from combustible and ignition sources, and locate cooking stations at least ten feet from buildings, vehicles, and the public, or as otherwise required by the Fire Marshal and applicable fire code.

Will alcohol be served? ☐ Yes ☐ No

What time will alcohol be served? _____to _____

If yes, attach a copy of the temporary alcohol license and alcoholic beverage liability insurance naming the Town of Awendaw as an additional insured. SC State law requires sponsors to obtain a temporary license prior to conducting an event (public or private); dor.sc.gov or call 803-898-5864. You must also provide an alcohol control plan showing the licensed premises or controlled alcohol area, fencing/barriers, ID checks, server training, and steps to prevent underage drinking and service to intoxicated persons. Alcohol permits must be held by the person or entity legally responsible for the event.

Insurance and Liability

General Event Liability Insurance:

The sponsor must provide commercial general liability insurance with limits of at least $1,000,000 per occurrence and $2,000,000 general aggregate, written on an occurrence basis and covering bodily injury, personal injury, property damage, products or completed operations where applicable, and event operations. The certificate and endorsement must name the Town of Awendaw as an additional insured for the event and should provide primary and noncontributory coverage where available. After Town staff completes a documented risk review, the Board may

approve a different limit or written waiver for a low-risk event only as authorized by adopted Town policy and after consultation with the Town's insurer or risk management provider, as appropriate.

The Town must receive a copy of the Certificate of Liability directly from the insurer via mail, email, or fax. This must be received no later than 14 days prior to the event.

Events involving alcohol must provide liquor liability coverage of at least $1,000,000 per claim/aggregate. The Town may require automobile liability, workers' compensation, umbrella or excess coverage, or higher limits depending on event risks.

SCDOT written approval and any required SCDOT encroachment or road closure authorization must be submitted for events affecting SCDOT maintained roads or rights-of-way. Board approval of the event does not substitute for SCDOT approval.

Law Enforcement & Traffic Control:

The event sponsor must coordinate the Charleston County Sheriff's Office for public safety, traffic control, crowd control, alcohol control review, and road closure(s). The Town or CCSO may require off-duty officers, private security, barricades, traffic control devices, detours, emergency lanes, parking controls, or other measures based on objective public safety needs. The applicant is responsible for authorized public safety and traffic control costs under the adopted fee schedule or written agreement.

Hold Harmless Clause

To the fullest extent permitted by South Carolina law, the permittee/organization assumes all risks incidental to or connected with the permitted activity and all damage, injury, loss, claim, cost, or expense arising out of or related to the event, the permittee's operations, or the acts or omissions of the permittee, its officers, employees, agents, contractors, vendors, volunteers, invitees, or participants, except to the extent caused by the negligence or willful misconduct of the Town. The permittee/organization is solely responsible for personal injury and property damage arising directly or indirectly out of the permitted activity or the conduct of the permittee's operations.

The permittee expressly agrees to indemnify, defend, and hold harmless the Town of Awendaw and its officials, officers, employees, agents, and volunteers from and against claims, demands, suits, penalties, losses, damages, judgments, liabilities, costs, and expenses, including reasonable attorney's fees, arising out of or related to the permitted activity; a violation of law, ordinance, regulation, or permit condition; or the negligent, reckless, or intentional acts or omissions of the permittee or its officers, agents, employees, contractors, vendors, volunteers, invitees, or participants. Nothing in this application or permit waives or limits any immunity, defense, liability limitation, or protection available to the Town under the South Carolina Tort Claims Act or other law.

TOWN STAFF TECHNICAL REVIEW AND BOARD DECISION CRITERIA

Town staff will evaluate each application for completion prior to sending to the Board for review. At a properly noticed public meeting, the Board may approve, approve with conditions, offer an alternative permit, or deny the application based on: an incomplete application; a conflict with a previously approved event or unavailability of Town property; failure to pay adopted fees or deposits; failure to obtain required insurance or SCDOT, SCDA, SCDOR, Fire Marshal, law enforcement, or other agency approvals; unsafe traffic, crowd control, fire, sanitation, medical, weather, or emergency access conditions that cannot be mitigated by reasonable conditions; failure to provide an adequate site plan, route map, security plan, restroom plan, trash plan, alcohol control plan, or vendor information; violation of applicable law or Town ordinance; a material false statement; prior material noncompliance with Town permits; or insufficient time to complete required review. Staff and agency comments inform, but do not replace, the Board's decision; however, an approval required from another governmental authority remains an independent permit condition. The Board's decision and permit conditions shall be content-neutral and shall not be based on the message, viewpoint, or anticipated reaction to the event. The Board will issue a written decision stating the reasons for a denial or disputed condition and, when feasible, reasonable alternatives.

COUNCIL APPEAL. An applicant may file a written appeal with Town staff within five (5) business days after receipt of the Board's written decision. Town Council will review the application record at a properly noticed public meeting and may affirm, reverse, modify, or remand the Board's decision. Council's written decision is the Town's final administrative decision. Filing an appeal does not authorize the event.

Applicant Signature: _____ Date: _____

Checklist:

☐ Application fee and cleaning deposit, if required
☐ Site plan/map
☐ Certificate of Insurance - General/Property Liability
☐ Alcoholic Beverage Liability, if alcohol is being served
☐ SCDOT approval, if a road closure or encroachment is proposed
☐ Charleston County Sheriff's Office coordination/approval
☐ Fire Marshal approval, if required
☐ Other: _____

FOR TOWN USE ONLY

TOWN STAFF TECHNICAL REVIEW

Application: ☐ Complete ☐ Incomplete

Staff Recommendation: ☐ Approve ☐ Approve with Conditions
☐ Alternative Permit ☐ Deny

Reviewed by: _____ Date: _____

MUNICIPAL PARK FOUNDATION BOARD DECISION

Decision: ☐ Approved ☐ Approved with Conditions ☐ Alternative Permit ☐ Denied

Board Meeting Date: _____ Board Chair: _____

TOWN COUNCIL APPEAL (COMPLETE ONLY IF AN APPEAL IS FILED)

Council Action: ☐ Affirmed ☐ Reversed ☐ Modified ☐ Remanded

Council Meeting Date: _____ Authorized Signature: _____

AWENDAW
MUNICIPAL PARK
A Partnership with the Greenbelt Program

Outlook

Re: DarkSky Progress

From Demetrios Papadopoulos <demetry.papadopoulos@gmail.com>
Date Fri 8/21/2026 10:35 PM
To Park Board <parkboard@townofawendawsc.org>; Chris Ott [redacted]

Hi Ashley,

Sorry for the delay. I have been out of town.

Park Hours: Of course, it would be simplest just to change the hours the park is open. Your wording for "stargazing, etc" is interesting. It is possible you could set up a system to request a reservation to enter the park by calling the Town office. This could get complicated because of hours the Town office is open. Another possibility is to limit the area open during the night by fencing in a smaller area to be accessed. That, of course, would cost money.

Photography: We need to find someone good with photography to take some photos, possibly in daytime and nighttime. I could ask through the club membership. Perhaps you or Chris know someone. I will be happy to meet the person at the park for pictures.

Dedicated programming: A lot of this would be dependent upon the relationship the Park has with Lowcountry Stargazers (and Grand Strand Astronomers). As you know the Lowcountry Stargazers president Marty Dunn and I have reached out to the club for support on this. I also sent a letter to the Grand Strand Astronomers inviting them to be involved. You would probably need to have dates on the calendar for these events and publicize them to the people of Awendaw and, possibly to Mt. Pleasant, McClellanville,Murrells Inlet, and Charleston. The Lowcountry Stargazers, through the efforts of Marty Dunn, tried to go out to the Park this month for viewing and to check out the Park on a moonless time. Marty saw that the Park was saturated with water and decided to pursue this next month on a moonless night.

On the DarkSky International website there are the applications by DarkSky Parks available for review.

I'm happy to come to Awendaw and meet with you, Chris, and anyone else to discuss things. Also, we could have a conference call if so desired.

Best,

Demetry

Virus-free.www.avast.com

On Wed, Aug 19, 2026 at 3:11 PM Park Board <parkboard@townofawendawsc.org> wrote:

> Hi Demetry. Hope this email finds you well. I wanted to check in on our DarkSky progress. Chris Ott emailed you our application checklist; we are both reviewing and working on these items.
>
> I am currently working on the nighttime access amendment. Our ordinance is Chapter 154, Awendaw Municipal Park, under the town's code of ordinances. Regarding park hours, it states
> (A) Park hours.
> (1) Unless otherwise specifically provided or posted, the park shall be open for public use only during daylight hours and shall be closed to the public from dusk until dawn.
> (2) Such closing hours shall not apply to activities or events approved by a duly authorized Town official and documented in an agreement or contract stating the waiver of operating hours.
> (3) It shall be unlawful for any person to remain in the park or facilities during the hours the park and/or facility is closed to public use except with prior written approval by a duly authorized Town official. Unauthorized presence may be grounds for immediate arrest for trespassing
>
> Chris Ott and I discussed our strategy on this, and we don't want to overcomplicate it. We could ask for the amendment to strike the "public use only during daylight hours and shall be closed to the public from dusk to dawn" and replace it with the park is open to the public during daylight and nighttime hours. We anticipate some pushback from the council on this due to security.
> But people can do bad things in the daylight as well as at night. And unless Awendaw wants to pay for a park manager, security will always be a concern.
>
> From the IDSP Park Guidelines, The Park must provide the opportunity for public nighttime access, with or without supervision. A portion of designated land may meet this requirement, or access must be available for a fraction of the length of the night.
>
> We are leaning towards amendment wording stating that, to allow the public to stargaze and identify constellations, watch meteor showers, moon watching and observe lunar phases, look for planets with binoculars or a telescope, and allow astrophotography or photography in the night sky.

Any advice or recommendations on wording for the amendment? We want to keep it simple but detailed enough to satisfy IDSP requirements.

I will also provide the IDSP requirement P14N3: Letter of support from the appropriate Park administrator.

Regarding photography requirements, P14N6 mentions "night sky brightness survey," and the checklist mentions panoramic nighttime horizon photography. Can we get some advice on this? An efficient way for us to meet the photography requirements?

Last item: IDSP P7N8 Dedicated programming must occur at least four times a year. Do you know of any programming examples I can research?

Thanks for your guidance, and I am happy to jump on a call if it is easier to discuss.

Best Regards,
Ashley
843-864-4474